Advanced Strategies for Virtual Engagement Using Microsoft Teams

Leadership Strategies

Why it Works

While Microsoft Teams includes several features for engagement, such as polls, chats, whiteboards, and breakout groups, few people actually use them, and even fewer know how to couple Teams with advanced-level engagement strategies. This course will teach you to maximize the use of these features plus you will walk away with more than a dozen other techniques used by the engagement experts at Leadership Strategies.

In this course, you won't just *learn* what to do, or just *see* how to do it, **you will actually do it**! You will come away from this class confident that you can make your next Teams session buzz with excitement.

Why? Because you will have done it in the class and experienced it yourself. Our interactive approach provides participants with opportunities to experience the power of engaging sessions and to replicate it themselves.

Learn How To

- Use the features of Microsoft Teams such as polling, breakout groups, desktop sharing, chat, and more to create highly engaging group sessions.
- Incorporate advanced engagement strategies such as Dump and Clump, Rotating Flip Charts, and One Minute Collaboration to yield better results
- Implement these strategies in a variety of sessions, such as strategy, action planning, status meetings, etc.

Ideal For

- **Managers / Executives / Facilitators / Trainers /**
- **Consultants / Analysts / Teams**

Who Need To

- Run better virtual meetings
- Become familiar with Teams features
- Learn advanced engagement strategies
- Increase interaction and participation

Duration

1/2 Day

Objectives

- Provide an overview of key Teams features
- Demonstrate effective use of Teams tools
- Deliver strategies for virtual meeting engagement
- Provide practice opportunities to experience the engagement strategies

Agenda

A. Getting Started
- Session Objectives
- Key Topics
- Our Agenda
- Ground Rules
- Your Manual
- Introductions

B. Advanced Engagements
- Guiding Principles
- Jeopardy
- Named Annotations
- Group Questioning
- Geometric Review
- Dump and Clump

B. Advanced Engagements (cont.)
- Whip Around
- Rotating Flip Charts
- Lobbying
- Emoji Voting
- Last Person Standing
- Elevator Speech

C. Wrap Up and Close
- Key Topics Covered
- Key Learnings/Application
- Evaluation
- What's Next

Level up.