

# Facilitation Skills for Project Managers

Lead With Focus, Align Teams, Deliver Positive Outcomes



Leadership  
Strategies

## Why it works:

This intensive four-day course equips project managers with advanced facilitation techniques to lead high-impact project sessions, resolve conflicts, and drive team alignment. Built on Leadership Strategies' proven *Masterful Project Session Framework™*, the curriculum focuses on practical tools for planning, executing, and closing sessions that achieve measurable results. Participants will master strategies to engage stakeholders, manage dysfunction, and build consensus in both virtual and in-person settings.

## Learn how to:

This course equips project managers with actionable strategies to transform chaotic discussions into focused, results-driven sessions.

Key skills include:

- **Reduce Wasted Session Time** - Structure agendas using frameworks like the *6 Ps* (Purpose, Products, Participants, etc.) and maintain focus through parking boards.
- **Resolve Conflicts Efficiently** - Diagnose root causes of dysfunction (e.g., passive-aggressive behavior) and foster buy-in via consensus tools like *Informed Majority decision-making*.
- **Engage Hybrid Teams Effectively** - Balance participation across locations using virtual whiteboards, breakout rooms, and hybrid engagement principles tested in global projects.
- **Close Sessions with Accountability** - Assign clear actions using RACI matrices and post-session protocols to ensure follow-through.
- **Prevent Common Pitfalls Proactively** - Anticipate and mitigate issues like scope creep (*reported by 57% of PMs*) using root-cause analysis and pre-session stakeholder alignment.

## Duration:

- **Part 1** (Foundations): 2 consecutive days (in-person/virtual)
- **Part 2** (Advanced Application): 2 days, held ≥1 week later
- **Post-Course Support:** Monthly refreshers, check-ins, lifetime digital resources

## What's covered:

### Foundations (Part 1)

#### Session Design & Preparation

- Define clear session goals, stakeholders, and agendas.
- Proactively address common pitfalls like scope creep and disengagement.

#### Execution & Engagement

- Launch sessions with energy and clarity.
- Redirect off-topic discussions and manage hybrid dynamics.

#### Early-Stage Conflict Management

- Address low-level disruptions (e.g., passive resistance, side conversations).

### Advanced Skills (Part 2)

#### High-Stakes Decision-Making

- Align stakeholders on critical deliverables using structured consensus strategies.

#### Complex Dysfunction Resolution

- Diagnose root causes of recurring conflicts (e.g., dominant participants, unresolved disagreements).

#### Hybrid Optimization

- Balance participation between in-person and remote teams.

## Who should attend:

Project Managers leading cross-functional or global teams  
Agile Coaches and Scrum Masters scaling collaboration

Technical Leads transitioning into PM role  
Consultants facilitating client project workshops

## What sets Facilitation Skills for Project Managers apart?

Unlike generic project management courses focused on scheduling and resource allocation, Facilitative Skills for Project Managers (FSPM) emphasizes project-specific facilitation to drive collaboration and accountability. The curriculum delivers tailored strategies for hybrid/virtual dynamics, scope creep prevention, and stakeholder alignment—equipping PMs to transform chaotic discussions into structured, outcome-focused sessions. With tools like the **6 Ps framework** and **I-E-E-I Method**, participants learn to design agendas, manage dysfunction, and close sessions with actionable follow-ups, addressing challenges reported by 57% of surveyed project managers as critical pain points.

### Provides Unique Value

Facilitation Skills for Project Managers diverges from general facilitation training by integrating project context into every module, offering 12+ templates (e.g., risk reviews, change management) and hybrid engagement frameworks tested in global teams. While other courses teach broad facilitation principles, FSPM focuses on resolving project-specific conflicts (e.g., dominant stakeholders, decision paralysis) and optimizing hybrid tools like virtual whiteboards. This laser focus ensures PMs reduce unproductive time by 50%+ while fostering buy-in and accountability—skills rarely prioritized in traditional Project Management courses.

**Developed exclusively for project leaders, FSPM combines 25+ years of facilitation research with real-world project management challenges.**

Give us a call  
when you're ready  
to **Level Up!**

leadstrat.com | 800.824.2850

