

Effective Teams Work

Building Essential Team Skills



Why It Works

What is it that separates effective teams from those that are ineffective? When starting from scratch, how do you get a new team clear on its objectives, focused and productive? And when working with an existing, under-performing team, how do you get members inspired and ready for action? *Effective Teams Work!* answers these questions and more. This highly interactive course includes numerous exercise and in-class activities to provide the fundamentals for team success.

Learn How to:

- Resolve internal conflicts quickly and effectively, including conflicts that cross organizational boundaries within departments
- Develop guidelines for team interaction, communication and leadership
- Establish the team's vision and essential team elements for success
- Apply strategies that make members a successful team vs. just a group of people
- Expand your team's self awareness
- Create environments where people can be open and trust developed
- Avoid unyielding mindsets that sabotage even the best of teams
- Increase current and future business opportunities.
- Think and view ideas and possibilities in new ways
- Make substantial progress toward becoming a more cohesive team
- Put ideas into action and aspire to amazing growth
- Tap into your team's true potential
- Develop norms for team interaction, communication and leadership
- Establish a plan for making progress on team commitment, accountability and results
- Promote communication across program areas

Session Duration:

- Two Days

Key topics:

- The types of teams and the difference between a team and group
- The stages of team development and the qualities of effective teams
- The eight essentials that every team must have to ensure success
- Building a sense of ownership within the team
- The four Cs of trust: how to build trust and address trust issues
- The three levels of team building for preventing and addressing team issues
- Understanding communication styles within a team
- The common barriers to team success, how to address them, and how to prevent them

Ideal For:

- Fortune 1000 companies
- Managers and teams experiencing a gap between their performance and expectations
- Teams continually confronting each other's shortcomings and who are having difficulty reaching consensus
- Team leaders and members realizing inadequate return on investment for what their team is charged with delivering
- Boards of directors
- CEO roundtables
- Business networking groups
- Community service volunteer groups
- Not-for-profit organizations
- Peer groups

