

Certified AI-Enabled Facilitator™

The First Hands-On AI Certification Built for the Full Facilitation Lifecycle

- **2-Day Virtual Workshop** Live & Interactive
- **6 Hands-On AI Exercises** Earn the CAEF™ Credential
- **Open Enrollment & Private Cohort** Available for Teams

FROM OUR 2026 STATE OF AI IN FACILITATION RESEARCH

85%

already using or experimenting with AI in their work

74%

say AI will be essential to facilitation in the next 3 years

1 in 3

cite lack of facilitator-specific AI tools & best practices

45%

name data privacy & security as a top barrier to adoption

Source: Leadership Strategies 2026 AI in Facilitation Survey

Most AI courses teach people how to use AI. This course teaches facilitators how to use AI to become better facilitators — applied at every stage of the facilitation process, from sponsor interview preparation through final session documentation.

WHY IT WORKS

Rather than demonstrating what AI can do, this workshop gives participants six hands-on exercises where they use AI to solve real facilitation challenges. By the end, participants have a practical methodology they can apply immediately — whether facilitating strategic planning sessions, project kickoffs, leadership retreats, or stakeholder meetings. The certification test is optional: take the workshop to learn, or earn the CAEF™ credential to signal capable AI adoption to your leadership and clients.

THE AI FACILITATION LIFECYCLE – 6 HANDS-ON EXERCISES



WHAT YOU WILL BE ABLE TO DO

- Use the Facilitator’s Power Prompt™ for superior AI output
- Build agendas and detailed session designs in minutes
- Anticipate stakeholder concerns before entering the room
- Produce executive summaries and action items on demand
- Select the right AI tool for every facilitation task
- Reclaim post-session hours: documentation in minutes
- Integrate AI into your full facilitation workflow
- Earn a credential that signals responsible AI adoption

IDEAL FOR

- Professional & Internal Facilitators
- Project & Program Managers
- L&D and OD Professionals
- HR & Change Management Leaders
- Consultants & Team Leaders

EARN THE CAEF™

- Complete all 6 exercises
- Pass the optional assessment

UPON COMPLETION
 Certified AI-Enabled
 Facilitator™ (CAEF™)

THE 6-EXERCISE CURRICULUM

#	STAGE	WHAT YOU DO WITH AI
1	Sponsor Interview Prep	Develop targeted questions and session hypotheses from a real client brief
2	Agenda Building	Generate a structured, timed agenda — then refine and compare with peers
3	Opening Statement	Craft a compelling opening that establishes purpose, safety, and group engagement
4	Session Design	Build a detailed facilitation process with activities, timing, and flow variations
5	Anticipating the Room	Identify probable stakeholder concerns, political dynamics, and disagreements
6	Session Documentation	Capture, summarize, and produce executive-ready deliverables — includes live tool demo

THE PROPRIETARY METHODOLOGY

The Facilitator’s Power Prompt™ – CRT-CRO Framework
 Participants master Leadership Strategies’ proprietary prompting framework: Context · Role · Task · Constraints · Response Format · Questions. The final “Questions” step — asking AI what it needs to complete the task — is a sophisticated nuance most frameworks omit entirely. Participants leave with a portable, repeatable tool for every future engagement.

FREQUENTLY ASKED QUESTIONS

Do I need prior AI experience?

No. The course is designed for beginners and experienced AI users alike — covering fundamentals and practical facilitation applications from day one.

Is this a replacement for The Effective Facilitator®?

No. The Effective Facilitator® teaches facilitation methodology. This course shows how to enhance those practices with AI. They are highly complementary and available as a combined development track.

Can we run this for our team?

Yes. Private cohorts are available for teams of 8-20, delivered virtually or onsite and tailored to your AI policies, tools, and facilitation context. We can run a focused pilot first, then scale.

Is this just a course on prompting?

Prompting is covered well, but the focus is applying AI across the entire facilitation lifecycle — when and how to use it for specific facilitation tasks, not just generic use.

DELIVERY OPTIONS

- **Open Enrollment** — individual registration, virtual cohort
- **Private Cohort** — 8-20 participants, custom scheduling
- **Enterprise Licensing** — multi-team & L&D integration

FOR L&D TEAMS

- Equip facilitators with a repeatable AI methodology
- Certified participants leave with immediately applicable skills
- Pairs with The Effective Facilitator® as a full development track
- A consistent, certifiable AI standard across your team

ABOUT LEADERSHIP STRATEGIES

The #1 facilitation training company in the U.S. — 30+ years of methodology development and 20,000+ facilitators trained through The Effective Facilitator®. This course extends that proven approach into the AI era.

Ready to Level Up Your Team?

Scan to visit the course page, register individually, or talk to us about a private cohort.



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 Register

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 TRAINING